**Newaygo County Mental Health**

 **Minutes of the Regular Meeting**

July 11, 2017

10:00 a.m.

**Call to Order/Welcome/Prayer**

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Chair Steil at 10:00 a.m. on Tuesday, July 11, 2017, in the Board Conference Room.

Member Broome opened the meeting with prayer.

**Roll Call**

Members Present: Sarah Boluyt, Kathy Broome, Adele Hansen, Steve Johnson, Catherine Kellerman, Bryan Kolk, Todd Koopmans, Albert Steil, Helen Taube and Susan Twing

Members Excused: Ralph Bell and Michael Hamm

Others Present: Michael Geoghan, Director, Shannon Woodside, recording secretary, Carol Mills and Troy Wiseley

**Communications from the Public**

No communication from the public.

**Approval of Agenda**

**Motion** by Member Kellerman, supported by Member Hansen, to approve the agenda with the

amendment of 9.2.4 MDHHS/CMHSP Managed Mental Health Supports and Services Contract

FY 2017 to be moved to the Director’s Update. Motion carried unanimously.

**Approval of Minutes**

**Motion** by Member Boluyt, supported by Member Koopmans, to approve the minutes of June 13,

2017, as presented in 6.0. Motion carried unanimously.

**Presentation**

Troy Wiseley presented on Active Assailant Drill. The board members reviewed the

map of where all the safe rooms are at with Barracudas installed. He also demonstrated on how to

use a Barracuda, a door safety device. Questions were addressed.

**Director’s Update**

Director Geoghan reviewed his written report presented in 8.0. Discussion took place.

**Motion** Member Taube, supported by Member Kellerman, to purchase real property located at

355 N. North Street, White Cloud, MI for the purchase price of $8,000 and to authorize the

Executive Director to execute all documents necessary to complete this purchase.

**Motion** by Member Steil, supported by Member Koopmans, to authorize the Executive Director to sign the Michigan Department of Health & Human Services for Managed Health Supports and Services Contract Amendment #1 for Fiscal Year 2017.

**Executive Committee**

Minutes of June 29, 2017 were reviewed.

**Motion** by Member Steil, supported by Member Hansen, to accept the Executive Director

evaluation, scored at 100% satisfactory.

Board Members handed in their completed Executive Director’s evaluation.

Next Executive Committee meeting is August 1, 2017 at 10:00 a.m.

**Finance Committee**

Minutes of June 28, 2017 were reviewed.

Check Register and Cash Statement were reviewed with the following inquiries addressed by Carol Mills, Chief Operating Officer.

*Check Register*

90383 Indian Trails Camp $1,116.00; This is for respite camp.

90414 Pro-medical Flower Hospital $1,288.00; This is for an inpatient hospital stay.

*Cash Statement*

No questions.

*Compliance Report FY16*

**Policy Committee**

Minutes of June 28, 2017 were reviewed.

Motion by Member Kellerman, supported by Member Koopmans to approve policies, procedures

and forms, as presented in 9.3.2.

**Recipient Rights Committee**

No meeting. Next meeting is August 14, 2017 at 10:00 a.m.

**Promotion & Education Committee**

No meeting.

**Consumer Advisory Committee**

Next meeting is July 27, 2017 at 1:00 p.m.

**Mid-State Health Network**

Member Johnson reported that he will be attending the July 11th board meeting in Saginaw at 5 p.m. They will be discussing Saginaw’s audit. Discussion took place. The next board meeting will take place September 12, 2017 at 5:00 p.m. here at NCMH.

**MACMHB**

Member Kellerman reported that they are trying to get out of the contract that they have with Edwards’s hotel and are looking for different venues to hold conferences. There also has been issues with not having enough parking at the association for meetings. An arrangement has been made with the city to reserve parking meters that will be covered to accommodate parking when needed and a shuttle bus will bring members to the association from this area. In spring 2018 it will be MACMHB’s 50th Anniversary. The ballot for nominations will be done differently this year at the fall conference.

**Communications from the Public**

No communication from the public.

**Adjournment**

**Motion** by Member Broome, supported by Member Koopmans, to adjourn the meeting at

11:45 a.m. Motion carried unanimously.

Albert Steil, Chairperson Sarah Boluyt, Secretary